

**CLASS SPECIFICATION**  
**County of Fairfax, Virginia**

**CLASS CODE:** 3276

**TITLE:** OUTREACH WORKER I

**GRADE:** S-16

**DEFINITION:**

Under close supervision, as a trainee, to establish contact with and give guidance to troubled youth, throughout the County; or on assigned shift, to provide custody, general care and close supervision to children detained by the courts; and to do related work as required.

**TYPICAL TASKS:**

With direction from an Outreach Worker II, provides short term counseling and guidance;  
May use recreational programs as part of the counseling process;  
Assists in responding to crisis situations, assists with organization and administration of special programs, group meetings and trips;  
Assists in completing reports.

Outreach: handles a limited caseload, providing short term counseling and guidance to pre-delinquent and delinquent juveniles;  
Establishes rapport with youth through casual contact and informal meetings;  
Provides information and referral, and may conduct follow-up to insure clients needs have been met.

Care: helps maintain basic discipline and control of children detained by the courts;  
Helps stimulate interest and supervise participation in programmed activities;  
Teaches hygiene, and basic living skills working with children individually or in groups.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

Some knowledge of the principles of psychology and sociology as they pertain to youth in society;  
Knowledge of recreational, social and related human services available in the County;  
Knowledge of a variety of counseling methods and techniques;  
Ability to communicate effectively, both orally and in writing;  
Ability to maintain records and prepare a variety of written reports.

**EMPLOYMENT STANDARDS:**

Any combination of education and experience equivalent to graduation from high school and three years of work experience with troubled children or adolescent groups.

REGRADED:	July 8, 2006
REVISED:	October 12, 1990
ESTABLISHED:	March 8, 1982

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